McHenry County College Library: CITING SOURCES in APA STYLE
This guide has been prepared to help students use the documentation style recommended by the American Psychological Association. The APA style is used in the fields of psychology, education, and other social sciences. For more details and samples of other types of source citations, see Publication Manual of the American Psychological Association, Sixth Edition, in Reference. As always, ask a librarian if you need assistance.

GENERAL GUIDELINES
Use 1 inch margins, and indent paragraphs 5-7 spaces. Double line space throughout, even References and Endnotes.

GENERAL RULES FOR REFERENCE LIST (There are many more rules; consult the APA manual for guidance.)
1. Spacing within a reference citation
   One space after periods that separate parts of a reference citation.
2. Publishers
   Give the name of the publisher in as brief a form as is intelligible. Spell out the names of associations and university presses, but omit terms such as Publishers, Co., or Inc. Retain the words "Books" and "Press".
3. Cities of publication
   Use only the first listed city. If city is well known, eliminate state. If city is little known, add state. Use U.S. Postal service abbreviations e.g. IL for Illinois.
4. Author's name(s)
   The names of all authors are inverted in order. Give last names and initials (first and middle if given) only. One space between first and middle initial. With two or more authors, use an ampersand (&) before the last author. e.g. Lee, J., Smith, M., & Wilbur, R. B.
5. Months
   Spell out all months. Do not abbreviate.
6. Alphabetical listing of References page.
   Alphabetize by author's last name. If no author is listed, alphabetize by first significant word in book title or article title. If there is the same author for two works, alphabetize first by author and then chronologically by date of publication, the earliest first. Repeat author's name:
7. Pages
   If pages are not consecutive in an article from a newspaper or magazine, give all page numbers and separate the numbers with a comma. EX: pp. 1, 25. Journal references do not use p. or pp.
8. Capitalize only the first word of a title and of the subtitle, if any, and any proper nouns.
9. Italics may be used instead of underlining.
10. In-text citation style example: (Franklin, 1985, p. 110)

BOOK (section 7.02.18 in APA Handbook)
Format: Author's Name (Last name, initials). (Year). Title of work. Place of Publication: Publisher.

ELECTRONIC VERSION OF A PRINT BOOK (7.02.19) and ELECTRONIC-ONLY BOOK (section 7.02.20 in APA Handbook)

ENTRY, SIGNED, IN EDITED REFERENCE BOOK (section 7.02 in APA Handbook)
Format: Author’s Name (Last name, initials). (Date). Article title. In Editor or Editors Name(s) (Initials, Last name). (Ed.), Title of work (pp. xxx-xxx). Place of Publication: Publisher.
**MAGAZINE ARTICLE** (section 7.01.7 print, and section 7.01.8 online in APA Handbook)

*Format:* Author’s Name (Last name, initials). (Date). Title of the Article. *Magazine Title, Volume*(Issue), Pages.


**NEWSPAPER ARTICLE** (section 7.01.10 print, and section 7.01.11 online, in APA Handbook)

*Format:* Author’s Name (Last name, initials). (Date). Title of Article. *Name of Newspaper, Pages.*


(* * * NOTE: for newspapers, precede page numbers with p. or pp.)


**ELECTRONIC JOURNAL ARTICLE FROM A SUBSCRIPTION DATABASE OR FREE WEB** (sections 7.01.1-7.01.5 in APA Handbook)

*Format:* Author’s Name (Last name, initials). (Date). Title of article. *Journal Title, Volume #*(Issue#), (***NOTE: Include issue number only if journal is paginated by issue & begins on page 1.) Pages. DOI # or Retrieved from URL


**NON-PERIODICAL WEB PAGE** (information from Purdue OWL)

*Format:* Author’s Name (Last name, initials). (Date or n.d. if no date given). Title of document. Retrieved from